MIDDLE BUCKS INSTITUTE OF TECHNOLOGY

SECTION: PROGRAMS

TITLE: PROGRAM AND COURSE

CURTAILMENT

ADOPTED: July 1, 1991

REVISED: August 13, 2012

107.1. PROGRAM AND COURSE CURTAILMENT

1. Authority

The Executive Council directs that Administration periodically evaluate and review program offerings to determine an appropriate enrollment level. The Administrative Director, with guidance from the Professional Advisory Council, shall identify programs with enrollment below acceptable standards and shall recommend one (1) of the following:

- 1. The program will be placed on a one (1) year probationary period and continue on full-time status.
- 2. The program will be placed on half-time status.
- 3. The program will be curtailed.

2. Guidelines

The Administration will meet with the instructor of the program to inform him/her of and discuss the program status, consistent with the requirements of the MBEA agreement and Middle Bucks Board Policy.

The Administration will notify the Occupational Advisory Committee of the probationary status. The Occupational Advisory Committee will be asked to meet with the teacher and administration to develop a plan to build enrollment. The Occupational Advisory Committee will meet monthly to advise the teacher and administration.

24 P.S. Sec. 1125.1 Pol. 411 Furlough, or reductions to half-time positions will be made in accordance with Section 1125.1 of the Public School Code.

Recognizing that enrollment will continue to change after program status has been determined (June 1) for the following year, enrollment will be monitored throughout the summer and through the first two (2) weeks of the next school year.

The Executive Council reserves the right to modify any program and/or reorganize the educational program to be responsive to student interest, workforce needs and educational reform.

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	References:
	School Code – 24 P.S. Sec. 1125.1
	Board Policy – 411